

MINUTES
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, JUNE 5, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:01 pm.

2. Roll Call.

Present: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Bancroft,
Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: Ald. Lencioni

3. Invocation - Ald. Pietryla

4. Pledge of Allegiance.

5. Presentations

- LGBTQ+ Pride Month Proclamation
- National Gun Violence Awareness Day Proclamation

6. Motion by Ald. Bessner second by Ald. Wirball to approve the Omnibus Vote.

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***7. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held May 15, 2023.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***8. Motion by Ald. Bessner second by Ald. Wirball to approve and hold minutes of the May 15, 2023 Government Operations Committee Executive Session.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***9. Motion by Ald. Bessner second by Ald. Wirball to approve and authorize issuance of**

vouchers from the Expenditure Approval List for the period of 5/1/2023 – 5/14/2023 in the amount of \$2,206,129.81.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *10. Motion by Ald. Bessner second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/15/2023 – 5/28/2023 in the amount of \$4,178,399.23.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

I. Old Business

- A. None

II. New Business

- A. Motion by Ald. Wirball second by Ald. Pietryla to approve recommendation from Mayor Vitek to approve the appointment of Samantha Flamand to the Zoning Board of Appeals.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- B. Motion by Ald. Wirball second by Ald. Pietryla to approve recommendation from Mayor Lora Vitek to Approve the Appointment of the Members of the Equity & Inclusion Commission.

Note: this item was deferred to later in the agenda and considered after the approval of the item IIIA3.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

III. Committee Reports

- A. Government Operations

- *1. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-56** to Execute an Agreement with Anthony Timbers LLC for Managed Security Services in the amount of \$614,866.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *2. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-57** authorizing staff to award Harris Computer Systems the annual contract for CityView software support and maintenance for \$35,081.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- 3. Motion by Ald. Weber second by Ald. Wirball to approve an **Ordinance 2023-M-18** Establishing an Equity & Inclusion Commission for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the May 15, 2023, Government Operations Committee meeting.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

B. Government Services

- *1. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-58** Authorizing a Purchase Order to Archon Construction for Directional Boring for City Communications.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-59** Authorizing a Purchase Order to Meade Electric for Streetlight Maintenance and LED Upgrade Conversions for a one-year period beginning May 1, 2023 through April 30, 2024.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-60** Awarding the Bid for Wastewater Treatment Chemical Unit Cost to Polydyne Inc. for a one-year period with optional two-years of renewal.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-61** Awarding Change Order No. 2 for Repainting and Repairs to Well #8 Reservoirs to Seven Brothers.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *5. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-62** Awarding the Proposal for Public Works Sanitary and Stormwater Truck and Camera System to Standard Equipment.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *6. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-63** Authorizing the Purchase of Vehicles and Equipment Budgeted in FY24 and the Sale or Trade of Corresponding Vehicles to be Replaced.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *7. Motion by Ald. Bessner second by Ald. Wirball to Waive the Formal Bid Procedure and approve a **Resolution 2023-64** to Authorize a Professional Services Agreement with WBK Engineering for Charlestown Lakes Construction Inspection.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *8. Motion by Ald. Bessner second by Ald. Wirball to Waive the Formal Bid Procedure and approve a **Resolution 2023-65** to Authorize a Professional Services Agreement with TPI Building and Code Consultants Inc. for Inspection and Plan Review Services.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *9. Motion by Ald. Bessner second by Ald. Wirball to Waive the Formal Bid Procedure and approve a **Resolution 2023-66** to Authorize a Professional Services Agreement with TPI Building and Code Consultants Inc. for Code Enforcement Services.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

C. Planning and Development
None

11. **Public Comment**

12. Additional Items from Mayor, Council or Staff

- Mayor Vitek wished Ald. Bancroft a Happy Birthday! She also wished all the fathers a Happy Father's Day.
- Ald. Pietryla asked if there is an estimated time of the removal of the sign on Lot 4 building 8. City Administrator McGuire responded she made a request with the developer to remove by the of week.

13. No Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

14. Adjournment

Motion by Ald. Wirball, second by Ald. Pietryla to adjourn the meeting at 7:10 pm.
Voice Vote Unanimous

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).